

# Microsoft office 365



# Login office.com and click Sign In



#### Sign in to use your favorite productivity apps from any device

# Sign in using email siswa.umk.edu.my



Polisi password :- 1. Passwords can't contain your user ID 2. Password must be complex and hard to guess 3. Password need to be at least 8-12 characters long 4. Password must at least 3 of the following:- i. Upper letter (ABCDEFGHIJKLMNOPQRSTUVWXYZ) ii. Lower\*letters (abcdefghijklmnopqrstuvwxyz) iii. Numbers (0123456789) iv. Symbols (!@#\$%^&\*+-\*/)

## Authentication Methods Self-service Reset Password

#### Microsoft

<del>bastama</del>n@siswa.umk.edu.my

#### More information required

Your organization needs more information to keep your account secure

#### Use a different account

Learn more



### don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. You'll need to set up at least 1 of the options below.

DON'T SKIP THIS STEP



- Office phone is not configured. Set it up now
- Authentication Phone is not configured. Set it up now
- Authentication Email is not configured. Set it up now

finish cancel

### don't lose access to your account!

Please verify your authentication phone number below.

### Authentication phone Malaysia (+60) 18 text me We've sent a text message containing a verification code to your phone. 570902 verify ty again

### don't lose access to your account!

Please verify your authentication email address below. Don't use your primary work or school email.



### don't lose access to your account!

Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.

• Office phone is not configured. Set it up now

Authentication Phone is set to +60 means 60. Change

💙 Authentication Email is set to 🖬 🖬 🖓 @gmail.com. Change

finish dancel



bustaman@siswa.umk.edu.my

#### Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again Office 365 ✓ Search 🔁 🖏 No <u>Yes</u> noon Install Office Say hello to the app Ð launcher ent Shared Favorites Type to filter list It's always right here, ready to launch your online apps from anywhere in Office. w Modified Shared by  $\, \smallsetminus \,$ Activity  $\sim$ Got it! Successful sign in No content activity Share and collaborate with others. Create a new document or upload and open one to get started. ↑ Upload and open... New BŶ 📮 Feedback

#### How to install Aps? Office 365 X∄ w 0 N © ⊘ (AB) Install Office Install software ↓ Includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more. PP Shared by ~ Activity ~ My account 0 < Apps & devices y account tivity 🚺 📲 🗱 📳 🚺 🚰 💁 🦳 Office 8 Personal info Language 🛈 Version Install Office English (United States) 64-bit 🗸 ~ **-**Subscriptions Security & privacy Get Office on your phone or tablet iOS | Android | Windows ဓ App permissions $\overline{\uparrow}$ Apps & devices Tools & add-ins

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# Sign out your account

Info:

1 account can use 5 device



Sebarang permasalahan boleh diajukan melalui email helpdesk.cci@groups.umk.edu.my, atau di talian Hotline 097797117 (Bachok), 097717117 (Kampus Kota), 099477299 (Kampus Jeli) atau terus ke Kaunter Khidmat Pelanggan CCI di setiap kampus berdekatan.

# THANK YOU

SEKSYEN FASILITI DAN KHIDMAT PENGGUNA **BAHAGIAN INFRASTRUKTUR** PUSAT KOMPUTERAN DAN INFORMATIK (CCI)







Kita #BinaLegasiUMI Bersama